

Surprise:

Going green is smart,
easy & cost-effective.

Paperless Solutions

It's not just a trendy environmental initiative: converting your documents to digital files vastly improves your document security, control, costs and customer satisfaction.

We scan.

Paper documents, slides, photos and microfiche: we scan them quickly, completely, and with absolute security. We also offer litigation support, high-volume OCR, and forms-processing capabilities.

We provide scanners.

From a small office to a high-volume production environment, we offer the most effective, most appropriate scanning hardware. And we don't just deliver the device: we provide complete training so you and your staff can quickly and competently get to work.

We provide document management software.

Any organization that requires secure, confidential management of vital records understands the need for simple, effective software. We offer small business, departmental or enterprise-level software solutions that integrate with your existing software applications. Our certified staff will train your employees on the industry's leading software programs, including Cabinet NG™ and OnBase™.

For a no-cost assessment or more information about the benefits of going green, contact Live File today.



LIVE FILE

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About Live File

Our clients include many financial, banking, medical, legal and governmental entities, as well as a wide variety of individuals, businesses and institutions that require professional, secure document conversion and electronic document management. Live File serves customers located throughout Ventura, Santa Barbara, San Luis Obispo and Monterey counties.